



Registration Form – please fax to 07 3210 1606 or post to:

HI Event Management, PO Box 12563, George Street Post Shop, Brisbane Qld 4003 or online at www.ecia2010.com.au

Section 1: Personal Details

Last Name _____

Title (Mr/Mrs/Ms/Dr/Prof) _____

Preferred First Name (for namebadge) _____

Position _____

Organisation _____

Postal Address _____

Suburb/Town _____

State/Territory _____ Postcode _____

Country _____

Tel _____ Fax _____

Mobile _____

Email _____

ECIA Financial membership: ACT NSW QLD SA TAS VIC WA

I acknowledge that photographs taken at this conference may be used in promotional material by ECIA.

Section 2: Registration Fees Please circle the appropriate fee

Registration type	Member		Non-Member	
	Earlybird by 15/03/2010	Standard from 16/03/2010	Earlybird by 15/03/2010	Standard from 16/03/2010
Full Delegate (2 days + Welcome Reception)	\$595	\$645	\$645	\$695
Day Delegate (please circle a day) Thursday or Friday	\$300	\$325	\$350	\$375
Carer registration (2 days + Welcome Reception)	Carer Card Number: _____		\$350	
Carer registration – 1 day (please circle a day) Thursday or Friday	Carer Card Number: _____		\$200	
*Student registration (2 days + Welcome Reception)			\$350	
*Student registration – 1 day (please circle a day) Thursday or Friday			\$200	

*Must be full time student to be eligible for Student Rate. Please attach copy of Fulltime Student ID.

Section 3: Saturday Workshops

Numbers for Workshops are limited. Please indicate below if you will be attending. **Please note there is an additional fee to attend these workshops.**

Saturday Workshops (fee includes catering)	Registration conference delegate	Workshop only delegate	Total
Dr Gerald Mahoney - full day workshop - <i>Responsive Teaching</i>	\$175	\$300	\$
Dr Philippa Russell half day workshop - <i>Working with Families</i>	\$90	\$150	\$
Prof Margaret Sims	\$90	\$150	\$
Total			

Section 4: Social Program

Special Requirements

Please advise any specific dietary requirements: _____

The **Welcome Function** on Wednesday is included in full registration. Please indicate below your attendance for catering purposes. Additional tickets can be purchased for guests. The **Conference Dinner** is an optional function at additional cost. Please advise the number of tickets you wish to purchase.

Function	Delegate	Ticket price	Qty	Total
Welcome Function (Wed 6.00-7.30pm) Free for 2 day! delegates – please circle if you are attending	Yes/No (please circle)	\$25 – for guests – includes finger food/ drinks		
Conference Dinner (Thursday) – extra cost for all attendees		\$90 - includes 3 course dinner, drinks & return transfers		
Social Program sub-total				\$

Section 5: Accommodation

The rate quoted is per room per night including 10% GST. The rate does not include breakfast. An invoice will be provided by the venue on departure. Credit card details or a cheque for one night's accommodation are required as a guarantee to secure accommodation.

Hotel	Style	Rate per room per night	✓ Double	✓ Twin
Crowne Plaza	Standard Room	\$190.00		
Rydges Lakeside Hotel	Standard Room	\$159.00		
Quality Inn Dickson	Standard Room	\$148.00		
The Waldorf Hotel	2 bedroom apartment all room rates include breakfast	\$260.00 (1 pax) \$275.00 (2 pax) \$290.00 (3 pax) \$305.00 (4 pax) \$335.00 (5 pax) \$350.00 (6 pax)		

Special requirements (smoking room, disabled access etc) _____

Guest Names (please list all names): _____

Should you wish to stay outside of the conference dates we are unable to guarantee your accommodation booking until the hotel confirms the additional nights requested.

Arrival Date: _____ ETA _____ Departure Date: _____

Accommodation Cancellations

No cancellations will be considered unless made in writing to HI Event Management at ecia@hievents.com.au. Accommodation cancellations made 14 days or less prior to arrival may incur a cancellation fee subject to the discretion of the hotel equal to one night's accommodation.

Section 7: Payment

Section 2: Registration \$ _____

Section 3: Workshop Fees \$ _____

Section 4: Social Program Tickets \$ _____

Section 5: Accommodation Deposit (only if paying via cheque) \$ _____

Total Payment \$ _____

ABN: 66 035 233 663

A credit card or one night's deposit must be supplied to guarantee your accommodation booking. The credit card details or the cheque will be provided to the hotel on your behalf, accommodation and incidentals must be paid on departure. HI Event Management will not charge your card for accommodation.

- I enclose a deposit cheque payable to: **ECIA 2010**
- Please forward my credit card details to the hotel to guarantee my reservation
- Please charge my credit card* for the total amount owing on this form

Mastercard VISA AMEX Diners Club

Card number _____ Expiry Date: ____/____/____

Signature: _____ Date: _____

Full name on card: _____

Please note that debits to your credit card will appear as HI Event Management.

**Please note that Merchant Fees of 4.1% for AMEX and Diners Cards; and 1.5% for Mastercard and Visa will be added to the cost owing on this invoice.*

Registration Cancellation

If cancellation of your registration is necessary, please send written notice to the Conference Managers. Cancellations made by close of business, Friday 2 April 2010 will be accepted subject to a cancellation charge of \$50. Substitutions, however, may be made at any time without penalty. Confirmed registrants who do not attend the conference, or who cancel after Friday 2 April 2010, are responsible for the entire registration fee.